

Grand Ave UMC Administrative Council Meeting

May 1, 2025 – 7:00 pm

Member	Present	Member	Present
Vince Pepin, Pastor	√	Jan Young, Treasurer	√
Mark Grams, Ad Council Chair	√	Sandy Grams, SPRC Chair	
Stacy Peters, Ad Council Secretary	√	Bob Graff, Trustee Chair	
Dan Benning, Finance Chair & Lay Leader	√	Jeff Killey, Church & Society	
Kay Hamann, Financial Recording Sec	√	Sue Merrill, Member at Large	√

Vince started the meeting with an Opening Prayer at 7:02 pm.

Approval of the April Minutes – Dan motioned to approve, and Jan seconded; motion carried.

Monthly Finance Report - Jan:

- Financial Reports are not ready yet due to moving this meeting up and no bank statement available. Jan will share in the near future once complete.
- The parsonage rent is late again so everyone is aware, not that we need to do anything about it, but only 2 of the 10 months have been paid on time. The parsonage lease is up on July 1st, so if we want to make changes, now would be the time.
- April income and Easter giving were below budget, but YTD income is up.
- Jan shared a proposal on how to handle the new, higher insurance deductibles. , it is proposed that:
 1. The existing Capital Repair fund be repurposed and renamed as the Capital Repair and Insurance Deductible Fund. It will thus be reserved for
 - a. The repair or replacement of capital equipment not subject to insurance
 - b. Coverage for deductibles when insurance claims are made
 2. The sum of \$10,000 be added to this fund one time and be considered an expense for bookkeeping purposes.
 - a. The balance of the fund before this addition is \$533.18; after the addition it will be \$10,533.18.
 - b. This will be a bookkeeping entry only.
 3. The current level of contribution to this fund, which is now \$100 per month, be doubled to \$200 per month
- Jan motioned to approve the proposal, and Dan seconded; all in favor, motion carried.

Annual Conference, June 5-8,2025, Middleton Wisconsin

- We do not yet have a lay person to represent us so we will need cancel the registration next week if no one volunteers this weekend, in order to get a refund.

Trustees Report – Dan

- Bob and Dan met with the security company and they are supposed to come back with a proposal that will likely be in the \$70-80k range (which we would seek grants to cover).
- Lawn care has been moved to new owner of that business.
- Need to review agreement with snow plowing company – they dumped a lot of salt without authorization this winter.

- New insurance needed a copy of our boiler inspection report which has been supplied.
- Window washing of the church and FAC was done last week.

SPRC Report: No report except that they recognized Stacy last week on her birthday and for Administrative Professional Day – it was very much appreciated by Stacy.

Ministry Programs - Church and Society Committee – No report.

Ministry Programs - Lighthouse Youth Ministry - Dan

- Christin gave an update at church last Sunday.
- They did 22 Easter Baskets for Family Promise.
- They are wrapping up the school year.
- Alex Pieper is moving on so they will need a new President.
- Will be meeting on Fall plans and next year's fundraisers.

Pastor's Report:

- Vince will be having Dave fill in a couple of weekends when he plans to go up north and also during Annual Conference in June.
- Lent and Easter went very well.

Staff Report – Stacy

- Lent and Easter went very well in the office also. The Worship Team did a great job in planning meaningful events and they were well attended.
- Stacy promoted the first suicide prevention program and Holy Week/Easter events on Facebook and with our free Google Ads grant. Creating the ads has been a learning experience but they are finally getting displayed and using some of the grant money. Will continue to promote the next 2 suicide prevention programs, Mother's Day, Plant Sale, and other events.
- Dan & Kay gave feedback on the inactive list and inactive letters or emails were mailed out 4/30. There are a few where we have no contact information.
- Stacy let SPRC know she will be in Alaska July 13-27 and will work with Dan & Vince when it gets closer to figure out how to cover the office duties, in particular completing the bulletin & slides for those 2 Sundays.

Other Business:

- Kay brought up that our Easter service was well attended and felt there were many new people.

Next Meeting is June 5th @ 7:00 pm via Zoom.

Vince led the Closing Prayer.

Motion to adjourn made by Kay, seconded by Jan; motion carried. Meeting adjourned at 7:41.

Minutes respectfully submitted by Stacy Peters