

Grand Ave UMC Administrative Council Meeting

October 16, 2024 – 7:00 pm

Member	Present	Member	Present
Vince Pepin, Pastor	√	Kay Hamann, Financial Recording Sec	√
Mark Grams, Ad Council Chairman	√	Jan Young, Treasurer	√
Stacy Peters, Ad Council Secretary		Mary Kae Geittmann, SPRC Chairman	√
Dan Benning, Finance Chair & Lay Leader	√	Bob Graff, Trustee Chair	

Approval of the September Minutes – Dan motioned to approve, and Kay seconded; motion carried.

Monthly Finance Report - Jan:

- Regular income was \$5,683 over budget. We had another very large offering on September 8. The renter has fallen behind on rental payments for the parsonage.
- Expenses were \$2,336 below budget. We had an excessive water bill for the church.
- In total, we showed a net gain of \$12,645.
- Our 2025 Apportionment is up 4.56%.
- Letter from Church Mutual informing us that premiums are going up 25%, but the Conference determines who we have to use as an insurer and is the process of that.
- Endowment fund paperwork is in the works – will be with Charles Schwab should be set up within 2 weeks.
- Dan shared how the apportionment is calculated – it is partly based on number of members. He suggested we review our membership in 2025 to reach out to those not attending to see if they still wished to remain members. There is a 2-year process we must follow before removing anyone. Dan made a motion to do a review of our membership for the 2025 Charge Conference. Jan seconded. Motion carried.

Review of Proposed 2025 Church Budget and Pledge Sunday - Dan

- Dan shared the draft budget which includes the increase in 2025 Apportionment and potential 25% increase in insurance cost.
- Estimating \$182,504 in expenses and \$177,890 in income, which results in a \$4,614 deficit. It's better than where we were last year, but still a deficit budget.

Discussion of 2024 Charge Conference - Dan:

- Dave Guse will be our elder. Dan will be out of town.
- Will firm up budget by then and add in Pledge Sunday results.

SPRC Report – Mary Kae:

- Committee met at end of last month and discussed salary adjustments.
- Working on forms due for Charge Conference.
- Music Committee has been looking at things. Jon Meins and Mason will be doing a song before and after worship this Sunday. Starting Nov 3, we will be adding singing an Amen after the Lord's Prayer.
- Worship team met last night. They decided we don't need a worship team all year, just around Advent and Easter to help Vince. Discussed Advent and sticking with what have done in the past for Advent – candle lighting and reading with each Sunday and music selected around those. Would like new members of church lighting the candles. Mary Kae will work with Stacy on this.

- Will have special music during Advent. Marc Eernisse and Mason will be doing an organ/piano duet. Christmas Eve we will still break up scriptures and have people from the congregation read each time with Vince doing a Sermonette for each.
- Lent starts March 5th so we will want to meet with everyone to get things in place by mid-Feb for that.

Trustees Report - Dan

- Bob & Dan found the water leak under vestibule that is causing the higher than usual water bills. Griesch is not doing boiler work anymore, so had J&H look at it. Would have to tear up floor in vestibule to replace the lines, so made decision to put a cap/value on those lines so can turn off water there, so we could turn the boiler back on, but there is no water going to the radiator in the vestibule now. We think the leak is fixed, but will monitor the water usage. We will have to figure out what we want to do for heat in the vestibule – could put an electric heater on the wall.
- Have a new snowplowing provider for the plowing the parking lot.
- Trustees reviewed the Facility Use policy and is keeping thing the same.
- John Wozniak has been working on the FAC lease with Lighthouse which comes up for renewal this year.
- Getting quotes on having the windows washed – they are looking pretty bad.

Nomination Committee Update – Dan

- Dan still needs to work more on this. Need replacements on SPRC and Trustees.
- We do need to fill the Lay Leader to Annual Conference role (which is only 1 weekend a year).
- Also need a member-at-large.
- Let Dan know if you know people who would do well in these roles or go ahead and ask them.

Ministry Programs - Dan

- Dan shared the Lighthouse Giving Tuesday Spaghetti Supper flyer that will be on December 3rd this year at Parkside Community UCC. Will have silent auction again. New this year is a raffle for 2 Club Level Packer Tickets for \$10 raffle tickets.
- Programming for Lighthouse continues to go well. They are trick or treating for food for the food pantry.
- Our contribution for Lighthouse (\$5,000) is holding flat this year.

Pastor Report - Vince:

- Vince has a meeting with the District of Ordained Ministry in Waukesha.

Staff Report – Stacy (sent via email)

- In Sept/early Oct the office worked on setting up the Charge Conference for the Endowment Fund vote, Pledge Sunday and mailing out pledge letters & pledge cards, and the upcoming Annual Charge Conference on Nov 3.
- A reminder to those responsible for Charge Conference forms – they are due October 24. You can access them via the UMC People Portal - <https://www.wisconsinumc.org/peopleportal>. Please reach out if you need help.
- Currently working on getting window washing quotes for the Trustees. Rest of the month will be helping submit year 2 Grant request for Family Promise Children's Library/Tutoring funds, next round of book ordering from grant, library signage at shelter, card for free and birthday books at Family Promise, and coordinating/setting up All Saints Sunday (Nov 3).

Other Business:

- Kay asked if we are having an ecumenical Thanksgiving service. Vince said there is a group meeting during the day on this and will circle back with them on that.
- Dave Guse will be holding a 4 session Advent Study.

Next Meeting is Thursday November 14th @ 7:00 pm via Zoom.

Vince led the Closing Prayer.

Motion to adjourn meeting made by Kay, seconded by Jan. Meeting adjourned.

Minutes respectfully submitted by Stacy Peters