Grand Ave UMC Administrative Council Meeting

November 12, 2026 – 7:00 pm

Member	Present	Member	Present
Jerry Cho, Pastor	√	Jan Young, Treasurer	√
Mark Grams, Ad Council Chair	√	Sandy Grams, SPRC Chair	
Stacy Peters, Ad Council Secretary	√	Bob Graff, Trustee Chair	√
Dan Benning, Finance Chair & Lay Leader	√	Jeff Killey, Church & Society	√
Vacant, Financial Recording Sec		Sue Merrill, Member at Large	√

Pastor Jerry started the meeting at 7:02 pm with an opening prayer.

Approval of the October Minutes – Dan motioned to approve the minutes, and Sue seconded; motion carried.

Monthly Finance Report - Jan:

- October income was above budget by 12.4%. Parsonage rental payments are now up to date through the end of November.
- Expenses were 15.2% below budget.
- Note that as of October 31 we had not yet paid the $14,500 bill for the new back door.

Thanksgiving Ecumenical Service: Taking place Tuesday Nov. 24 at 7pm at Christ the King.

Discuss Christmas Eve Service and Advent Worship: We are looking for Advent candlelighters/readers, special music, and readers for Christmas Eve service. Sue & Ardelle have set up the first 2 weeks of Advent so far.

SPRC Report –No report

Trustees Report: They are meeting on Sunday. The new back door is in and $4,885 has been given in donations toward the $14,500 cost.

Ministry Programs - Church and Society Committee – Jeff:

- Jeff sent an email detailing what they are working on.
- They would like approval to do a survey in January and will report back on the results. Motion was made by Dan to send survey and seconded by Sue, motion carried.
- They are also working on how to recognize volunteers in our church.

Ministry Programs - Lighthouse Youth Ministry – Dan

- Giving Tuesday Fundraiser is December 1st and they are working on putting baskets together for the silent auction. Dan & Jill have tickets for the dinner if anyone is interested.
- Dan requested we promote this on our sign, events, Facebook, etc.

Pastor's Report – Pastor Jerry

- Pastor Jerry shared a detailed monthly report with Admin Council via email.
- He invited everyone to an Interfaith Conference in Milwaukee on Wed 11/18 that he plans on attending.
- He is still interested in having men's breakfast meetings if anyone is interested.
- A discuss was had about the Christmas letter and Love Lights. It was decided to remove the wording about apportionments from the Love Lights write up as the money that comes in from that does not get earmarked for anything specific. Jan suggested we consider doing a letter in January reminding people about our endowment fund and considering leaving a legacy to that.

Staff Report – Stacy

- Work was spent on the Church Conference, conference forms, conference packets, minutes, etc.
- Thanksgiving letter was mailed out Tuesday evening, 11/10.
- Quarterly Giving Statements were run and put out for this Sunday.
- Giving Tree was set up to collect Christmas gifts for the clients of the Food Pantry and Family Promise.
- Love Lights will start going in the bulletins next Sunday Nov. 22 through Dec. 13 and in the newsletter.

Other Business:

- Jeff asked about the effective date of Mary Kae Geittmann joining Admin Council. It is effective as of right now.
- Jeff asked about using Servant Keeper (SK) for online giving. There was discussion on moving to a different software program because of the cost. We did briefly look at this in the past and the cost is pretty similar to what other programs charge. Stacy expressed concern about losing the history we currently have in SK if we switch. It was proposed to discuss it further at a future meeting.
- Sue mentioned the United Nations Climate Change Conference (COP31) taking place in November and that she was glad to see there was UMC representation there.

There will be no December meeting. Next meeting is January 14 at 7:00 pm via Zoom.

Dan led the closing prayer as Pastor Jerry had to leave early.

Motion to adjourn made by Jan, seconded by Jeff; motion carried. Meeting adjourned at 8:24 pm.

Minutes respectfully submitted by Stacy Peters