

Grand Ave UMC Administrative Council Meeting

June 11, 2026 – 7:00 pm

Member	Present	Member	Present
Vince Pepin, Pastor		Jan Young, Treasurer	√
Mark Grams, Ad Council Chair	√	Sandy Grams, SPRC Chair	√
Stacy Peters, Ad Council Secretary	√	Bob Graff, Trustee Chair	
Dan Benning, Finance Chair & Lay Leader	√	Jeff Killey, Church & Society	√
Kay Hamann, Financial Recording Sec	√	Sue Merrill, Member at Large	√

Dan started the meeting at 7:05 pm with an opening prayer.

Approval of the June Minutes – Dan motioned to approve the minutes, and Jan seconded; motion carried.

Monthly Finance Report - Jan:

- May income was \$2,700 below budget. The renters still owe \$1000 for May plus all of June.
- Expenses were more than \$1000 below budget.
- Approval of Jerry Cho's housing allowance. This costs us nothing but saves him on his taxes. Jan motioned to approve, and Dan seconded; motion carried.

SPRC Report – Sandy

- Farewell Lunch for Pastor Vince June 28 – church will supply BBQ, salads, and cake.
- Pastor Janet Hartzell will lead worship on July 5th, but we will not be doing communion. Pastor Jerry will do communion on July 12th instead.
- Welcome Potluck for Pastor Jerry (July 12th) – there will be a signup to bring a dish.
- Name Tags were ordered & received and will be used beginning in July to help Pastor Jerry get to know everyone
- Small Get To Know the New Pastor Group Meetings will be offered in September – still deciding how to do, if will be held in homes or at church.

Trustees Report - Dan:

- Approve repair of back door (Dan walked through quote – total request is \$16k). Funding will be from special giving, trustee maintenance budget, and cash reserves.
- Jan motioned to approve, and Kay seconded; motion carried.

Ministry Programs - Church and Society Committee – Jeff:

No report - The group will not be meeting until September.

Ministry Programs - Lighthouse Youth Ministry – Dan

- The high school summer mission trip to Nashville is in July.
- Middle school summer mission trip will be in Milwaukee at the end of July.
- Also doing the adult mission trip in early August in Chicago.
- Christin will be leading an ecumenical service and potluck at GAUMC on August 23rd – doing here instead of in the park this year so that they can show videos from the mission trips.

Pastor's Report

- No report from Vince.
- Dan shared that Pastor Jerry was at Annual Conference to celebrate his retirement.
- Pastor Jerry shared an article for the newsletter on his office hours and other info. He is working with Dave Guse on taking over the home visits. He worked with Sue and Ardelle on the hymn selection through September.
- Dan gave the Ozaukee Press a Press Release and asked them to do an article on Pastor Jerry starting as the new pastor.

Staff Report – Stacy

- Completed Part 2 of our obituary writing workshop on June 3rd – small group but it went well.
- 6 months of giving envelopes have been printed and will be out for Sunday.
- Name tags for July have been printed and assembled and are ready to go.
- Will be doing the bulletins for the 21st & 28th next week before leaving on vacation (gone 20th -28)
- Will include reminders in Announcements and bulletin that office is closed June 23-26.
- Newsletter will not go out until June 30 due to Stacy's vacation.
- Sandy suggested a slide be displayed 7/5 & 7/12 asking "Do you have your name tag on?"
- Kay requested that some Special Sunday giving envelopes be placed by the offering plate when we honor the Special Sundays.

Other Business:

- Sue gave an update on the keyboard purchase.
- Dan shared the parking lot will be closed July 28-30 for re-sealing.

There will be no July meeting. Next meeting is August 13th at 7:00 pm via Zoom.

Dan led a closing prayer.

Motion to adjourn made by Kay, seconded by Jeff; motion carried. Meeting adjourned at 7:47 pm.

Minutes respectfully submitted by Stacy Peters